

FORM NO. MGT-7

[Pursuant to sub-Section(1) of section 92 of the Companies Act, 2013 and sub-rule (1) of rule 11of the Companies (Management and Administration) Rules, 2014]



Annual Return (other than OPCs and Small Companies)

Form language English Hindi

Refer the instruction kit for filing the form.

I. REGISTRATION AND OTHER DETAILS

(i) * Corporate Identification Number (CIN) of the company

L15491WB1879PLC000377

Pre-fill

Global Location Number (GLN) of the company

* Permanent Account Number (PAN) of the company

AAACL5564F

(ii) (a) Name of the company

LONGVIEW TEA CO LTD

(b) Registered office address

16 HARE STREET
KOLKATA
Kolkata
West Bengal
700001

(c) *e-mail ID of the company

info@longviewtea.org

(d) *Telephone number with STD code

3322482391

(e) Website

(iii) Date of Incorporation

1879-01-16T00:00:00+05:30

Type of the Company	Category of the Company	Sub-category of the Company
Public Company	Company limited by shares	Indian Non-Government company

(v) Whether company is having share capital

Yes No

(vi) *Whether shares listed on recognized Stock Exchange(s)

Yes No

(a) Details of stock exchanges where shares are listed

S. No.	Stock Exchange Name	Code
	Bombay Stock Exchange Limited	1

(b) CIN of the Registrar and Transfer Agent

Name of the Registrar and Transfer Agent

MAHESHWARI DATAMATICS PVT LTD.

Registered office address of the Registrar and Transfer Agents

Z3, R.N. Mukherjee Road
5th Floor

(vii) *Financial year From date 01/04/2020

(DD/MM/YYYY) To date

31/03/2021

(DD/MM/YYYY)

(viii) *Whether Annual general meeting (AGM) held

Yes

No

(a) If yes, date of AGM

22/09/2021

(b) Due date of AGM

30/09/2021

(c) Whether any extension for AGM granted

Yes

No

II. PRINCIPAL BUSINESS ACTIVITIES OF THE COMPANY

*Number of business activities

1

S.No	Main Activity group code	Description of Main Activity group	Business Activity Code	Description of Business Activity	% of turnover of the company
1	G	Trade	G1	Wholesale Trading	100

III. PARTICULARS OF HOLDING, SUBSIDIARY AND ASSOCIATE COMPANIES (INCLUDING JOINT VENTURES)

*No. of Companies for which information is to be given

0

Pre-fill All

S.No	Name of the company	CIN / FCRN	Holding/ Subsidiary/Associate/ Joint Venture	% of shares held
1				

IV. SHARE CAPITAL, DEBENTURES AND OTHER SECURITIES OF THE COMPANY

(i) *SHARE CAPITAL**(a) Equity share capital**

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Total number of equity shares	3,500,000	3,004,800	3,004,800	2,996,500
Total amount of equity shares (in Rupees)	35,000,000	30,048,000	30,048,000	29,965,000

Number of classes

1

Class of Shares	Number of classes			
	Authorised capital	Issued capital	Subscribed capital	Paid up capital
Number of equity shares	3,500,000	3,004,800	3,004,800	2,996,500
Nominal value per share (in rupees)	10	10	10	10
Total amount of equity shares (in rupees)	35,000,000	30,048,000	30,048,000	29,965,000

(b) Preference share capital

Particulars	Authorised capital	Issued capital	Subscribed capital	Paid-up capital
Total number of preference shares	50,000	0	0	0
Total amount of preference shares (in rupees)	5,000,000	0	0	0

Number of classes

1

Class of shares	Authorised capital	Issued capital	Subscribed capital	Paid up capital
7% Redeemable Preference shares				
Number of preference shares	50,000	0	0	0
Nominal value per share (in rupees)	100	100	100	100
Total amount of preference shares (in rupees)	5,000,000	0	0	0

(c) Unclassified share capital

Particulars	Authorised Capital
Total amount of unclassified shares	0

(d) Break-up of paid-up share capital

Class of shares	Number of shares		Total nominal amount	Total Paid-up amount	Total premium
	Physical	DEMAT			
Equity shares					
At the beginning of the year	913,020	2,083,480	29,965,000	29,965,000	

Increase during the year	0	4,620	4620	0	0	0
i. Public Issues	0	0	0	0	0	0
ii. Rights issue	0	0	0	0	0	0
iii. Bonus issue	0	0	0	0	0	0
iv. Private Placement/ Preferential allotment	0	0	0	0	0	0
v. ESOPs	0	0	0	0	0	0
vi. Sweat equity shares allotted	0	0	0	0	0	0
vii. Conversion of Preference share	0	0	0	0	0	0
viii. Conversion of Debentures	0	0	0	0	0	0
ix. GDRs/ADRs	0	0	0	0	0	0
x. Others, specify		4,620	4620			
Dematerialisation of physical shares						
Decrease during the year	4,620	0	4620	0	0	0
i. Buy-back of shares	0	0	0	0	0	0
ii. Shares forfeited	0	0	0	0	0	0
iii. Reduction of share capital	0	0	0	0	0	0
iv. Others, specify	4,620		4620			
Dematerialisation of physical shares						
At the end of the year	908,400	2,088,100	2996500	29,965,000	29,965,000	
Preference shares						
At the beginning of the year	0	0	0	0	0	
Increase during the year	0	0	0	0	0	0
i. Issues of shares	0	0	0	0	0	0
ii. Re-issue of forfeited shares	0	0	0	0	0	0
iii. Others, specify						
Decrease during the year	0	0	0	0	0	0
i. Redemption of shares	0	0	0	0	0	0

ii. Shares forfeited	0	0	0	0	0	0
iii. Reduction of share capital	0	0	0	0	0	0
iv. Others, specify						
At the end of the year	0	0	0	0	0	

ISIN of the equity shares of the company

INE696E01019

(ii) Details of stock split/consolidation during the year (for each class of shares)

0

Class of shares		(i)	(ii)	(iii)
Before split / Consolidation	Number of shares			
	Face value per share			
After split / Consolidation	Number of shares			
	Face value per share			

(iii) Details of shares/Debentures Transfers since closure date of last financial year (or in the case of the first return at any time since the incorporation of the company) *

Nil

[Details being provided in a CD/Digital Media]

Yes No Not Applicable

Separate sheet attached for details of transfers

Yes No

Note: In case list of transfer exceeds 10, option for submission as a separate sheet attachment or submission in a CD/Digital Media may be shown.

Date of the previous annual general meeting		
Date of registration of transfer (Date Month Year)		
Type of transfer		1 - Equity, 2- Preference Shares, 3 - Debentures, 4 - Stock
Number of Shares/ Debentures/ Units Transferred		Amount per Share/ Debenture/Unit (in Rs.)

Ledger Folio of Transferor			
[]			
Transferor's Name	[]	[]	[]
	Surname	middle name	first name
Ledger Folio of Transferee			
[]			
Transferee's Name	[]	[]	[]
	Surname	middle name	first name

Date of registration of transfer (Date Month Year)			
[]			
Type of transfer	[]	1 - Equity, 2- Preference Shares, 3 - Debentures, 4 - Stock	
	Number of Shares/ Debentures/ Units Transferred		Amount per Share/ Debenture/Unit (in Rs.)
[]		[]	
Ledger Folio of Transferor			
[]			
Transferor's Name	[]	[]	[]
	Surname	middle name	first name
Ledger Folio of Transferee			
[]			
Transferee's Name	[]	[]	[]
	Surname	middle name	first name

(iv) *Debentures (Outstanding as at the end of financial year)

Particulars	Number of units	Nominal value per unit	Total value
Non-convertible debentures	0	0	0
Partly convertible debentures	0	0	0
Fully convertible debentures	0	0	0

Particulars	Number of units	Nominal value per unit	Total value
Total			0

Details of debentures

Class of debentures	Outstanding as at the beginning of the year	Increase during the year	Decrease during the year	Outstanding as at the end of the year
Non-convertible debentures	0	0	0	0
Partly convertible debentures	0	0	0	0
Fully convertible debentures	0	0	0	0

(v) Securities (other than shares and debentures)

0

Type of Securities	Number of Securities	Nominal Value of each Unit	Total Nominal Value	Paid up Value of each Unit	Total Paid up Value
Total					

V. *Turnover and net worth of the company (as defined in the Companies Act, 2013)

(i) Turnover

11,547,730

(ii) Net worth of the Company

126,201,720

VI. (a) *SHARE HOLDING PATTERN - Promoters

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	1,111,911	37.11	0	
	(ii) Non-resident Indian (NRI)	0	0	0	
	(iii) Foreign national (other than NRI)	0	0	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	

3.	Insurance companies	0	0	0	
4.	Banks	0	0	0	
5.	Financial institutions	0	0	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	0	0	0	
8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	217,700	7.27	0	
10.	Others	0	0	0	
	Total	1,329,611	44.38	0	0

Total number of shareholders (promoters)

9

(b) *SHARE HOLDING PATTERN - Public/Other than promoters

S. No.	Category	Equity		Preference	
		Number of shares	Percentage	Number of shares	Percentage
1.	Individual/Hindu Undivided Family				
	(i) Indian	1,529,581	51.05	0	
	(ii) Non-resident Indian (NRI)	1,100	0.04	0	
	(iii) Foreign national (other than NRI)	0	0	0	
2.	Government				
	(i) Central Government	0	0	0	
	(ii) State Government	0	0	0	
	(iii) Government companies	0	0	0	
3.	Insurance companies	0	0	0	
4.	Banks	4,600	0.15	0	
5.	Financial institutions	107,680	3.59	0	
6.	Foreign institutional investors	0	0	0	
7.	Mutual funds	2,000	0.07	0	

8.	Venture capital	0	0	0	
9.	Body corporate (not mentioned above)	21,928	0.73	0	
10.	Others	0	0	0	
	Total	1,666,889	55.63	0	0

Total number of shareholders (other than promoters)

8,071

Total number of shareholders (Promoters+Public/
Other than promoters)

8,080

VII. *NUMBER OF PROMOTERS, MEMBERS, DEBENTURE HOLDERS
(Details, Promoters, Members (other than promoters), Debenture holders)

Details	At the beginning of the year		At the end of the year	
Promoters	11		9	
Members (other than promoters)	8,142		8,071	
Debenture holders	0		0	

VIII. DETAILS OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

(A) *Composition of Board of Directors

Category	Number of directors at the beginning of the year		Number of directors at the end of the year		Percentage of shares held by directors as at the end of year	
	Executive	Non-executive	Executive	Non-executive	Executive	Non-executive
A. Promoter	0	2	0	2	0	18.31
B. Non-Promoter	0	2	0	2	0	0
(i) Non-Independent	0	0	0	0	0	0
(ii) Independent	0	2	0	2	0	0
C. Nominee Directors representing	0	0	0	0	0	0
(i) Banks & FIs	0	0	0	0	0	0
(ii) Investing institutions	0	0	0	0	0	0
(iii) Government	0	0	0	0	0	0
(iv) Small share holders	0	0	0	0	0	0

(v) Others	0	0	0	0	0	0
Total	0	4	0	4	0	18.31

Number of Directors and Key managerial personnel (who is not director) as on the financial year end date

(B) (i) *Details of directors and Key managerial personnel as on the closure of financial year

Name	DIN/PAN	Designation	Number of equity share(s) held	Date of cessation (after closure of financial year : If any)
Pradip Kumar Daga	00040692	Director	416,609	
Yashwant Kumar Daga	00040632	Director	132,195	
Manoj Kumar Agrawal	00067194	Director	0	
Santosh Devi Mall	07094393	Director	0	
Joydeep Pattanayak	BTNPP2059P	CEO	0	
Vikas Joshi	ACQPJ1789F	CFO	0	
Nikita Puria	BHYPP0462M	Company Secretar	0	

(ii) Particulars of change in director(s) and Key managerial personnel during the year

Name	DIN/PAN	Designation at the beginning / during the financial year	Date of appointment/ change in designation/ cessation	Nature of change (Appointment/ Change in designation/ Cessation)

IX. MEETINGS OF MEMBERS/CLASS OF MEMBERS/BOARD/COMMITTEES OF THE BOARD OF DIRECTORS

A. MEMBERS/CLASS /REQUISITIONED/NCLT/COURT CONVENED MEETINGS

Number of meetings held

Type of meeting	Date of meeting	Total Number of Members entitled to attend meeting	Attendance	
			Number of members attended	% of total shareholding
Annual General Meeting	21/09/2020	8,133	36	29.38

B. BOARD MEETINGS

*Number of meetings held

S No	Date of meeting	Total Number of directors associated as on the date of meeting	Attendance	
			Number of directors attended	% of attendance
1	30/06/2020	4	3	75
2	14/08/2020	4	3	75
3	11/11/2020	4	3	75
4	06/02/2021	4	3	75

C. COMMITTEE MEETINGS

Number of meetings held

10

S. No.	Type of meeting	Date of meeting	Total Number of Members as on the date of the meeting	Attendance	
				Number of members attended	% of attendance
1	Audit Committee	30/06/2020	3	2	66.67
2	Audit Committee	14/08/2020	3	2	66.67
3	Audit Committee	11/11/2020	3	2	66.67
4	Audit Committee	06/02/2021	3	2	66.67
5	Stakeholders Forum	30/06/2020	3	3	100
6	Stakeholders Forum	14/08/2020	3	3	100
7	Stakeholders Forum	11/11/2020	3	3	100
8	Stakeholders Forum	06/02/2021	3	3	100
9	Nomination and Remuneration	30/06/2020	3	3	100
10	Nomination and Remuneration	06/02/2021	3	3	100

D. *ATTENDANCE OF DIRECTORS

S. No.	Name of the director	Board Meetings			Committee Meetings			Whether attended AGM held on
		Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	Number of Meetings which director was entitled to attend	Number of Meetings attended	% of attendance	
1	Pradip Kumar	4	0	0	4	0	0	No
2	Yashwant Kumar	4	4	100	6	6	100	Yes

3	Manoj Kumar	4	4	100	10	10	100	Yes
4	Santosh Devi	4	4	100	10	10	100	No

X. *REMUNERATION OF DIRECTORS AND KEY MANAGERIAL PERSONNEL

Nil

Number of Managing Director, Whole-time Directors and/or Manager whose remuneration details to be entered

0

S No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1							0
	Total						

Number of CEO, CFO and Company secretary whose remuneration details to be entered

3

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1	Joydeep Pattanayak	CEO	400,000				400,000
2	Vikas Joshi	CFO	540,010				540,010
3	Nikita Puria	Company Secre	520,400				520,400
	Total		1,460,410				1,460,410

Number of other directors whose remuneration details to be entered

0

S. No.	Name	Designation	Gross Salary	Commission	Stock Option/ Sweat equity	Others	Total Amount
1							0
	Total						

XI. MATTERS RELATED TO CERTIFICATION OF COMPLIANCES AND DISCLOSURES

* A. Whether the company has made compliances and disclosures in respect of applicable provisions of the Companies Act, 2013 during the year Yes No

B. If No, give reasons/observations

XII. PENALTY AND PUNISHMENT - DETAILS THEREOF

(A) DETAILS OF PENALTIES / PUNISHMENT IMPOSED ON COMPANY/DIRECTORS /OFFICERS Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which penalised / punished	Details of penalty/ punishment	Details of appeal (if any) including present status

(B) DETAILS OF COMPOUNDING OF OFFENCES Nil

Name of the company/ directors/ officers	Name of the court/ concerned Authority	Date of Order	Name of the Act and section under which offence committed	Particulars of offence	Amount of compounding (in Rupees)

XIII. Whether complete list of shareholders, debenture holders has been enclosed as an attachment

Yes No

XIV. COMPLIANCE OF SUB-SECTION (2) OF SECTION 92, IN CASE OF LISTED COMPANIES

In case of a listed company or a company having paid up share capital of Ten Crore rupees or more or turnover of Fifty Crore rupees or more, details of company secretary in whole time practice certifying the annual return in Form MGT-8.

Name

AAYUSH MITTAL

Whether associate or fellow

Associate Fellow

Certificate of practice number

16339

I/We certify that:

- (a) The return states the facts, as they stood on the date of the closure of the financial year aforesaid correctly and adequately.
 (b) Unless otherwise expressly stated to the contrary elsewhere in this Return, the Company has complied with all the provisions of the Act during the financial year.

Declaration

I am Authorised by the Board of Directors of the company vide resolution no. .. 22 dated 25/06/2021 (DD/MM/YYYY) to sign this form and declare that all the requirements of the Companies Act, 2013 and the rules made thereunder in respect of the subject matter of this form and matters incidental thereto have been complied with. I further declare that:

- Whatever is stated in this form and in the attachments thereto is true, correct and complete and no information material to the subject matter of this form has been suppressed or concealed and is as per the original records maintained by the company.
- All the required attachments have been completely and legibly attached to this form.

Note: Attention is also drawn to the provisions of Section 447, section 448 and 449 of the Companies Act, 2013 which provide for punishment for fraud, punishment for false statement and punishment for false evidence respectively.

To be digitally signed by

Director

Digitally signed by
Yashwant
Kumar daga
DN:
c=IN, o=, ou=, email=yashwant.daga@longviewtea.com, cn=Yashwant daga

DIN of the director

00040632

To be digitally signed by

Digitally signed by
Nikita
puna
DN:
c=IN, o=, ou=, email=nikita.puna@longviewtea.com, cn=Nikita puna

Company Secretary

Company secretary in practice

Membership number

35481

Certificate of practice number

Attachments

1. List of share holders, debenture holders
2. Approval letter for extension of AGM;
3. Copy of MGT-8;
4. Optional Attachment(s), if any

Attach
Attach
Attach
Attach

List of attachments

LONGVIEW_TEA_COMPANY_LIMITED_S
MGT-8_LVTC_31032021.pdf

Remove attachment

Modify

Check Form

Prescrutiny

Submit

This eForm has been taken on file maintained by the Registrar of Companies through electronic mode and on the basis of statement of correctness given by the company



Form No. MGT-8

[Pursuant to section 92(2) of the Companies Act, 2013 and rule 11(2) of Companies (Management and Administration) Rules, 2014]

CERTIFICATE BY A COMPANY SECRETARY IN PRACTICE

I have examined the registers, records and books and papers of M/s. **LONGVIEW TEA COMPANY LIMITED** ("the company") (CIN: L15491WB1879PLC000377) having its Registered Office at 16, Hare Street, Kolkata-700 001 as required to be maintained under the Companies Act, 2013 ("the Act") and the rules made thereunder for the financial year ended on 31st March, 2021. In my opinion and to the best of my information and according to the examinations carried out by me and explanations furnished to me by the Company, its officers and agents, I hereby certify that:

A. The Annual Return states the facts as at the close of the aforesaid financial year correctly and adequately.

B. During the aforesaid financial year the Company has complied with provisions of the Act & Rules made there under in respect of:

- 1) status the Company under the Act is a Public Limited Non- Government Company;
- 2) maintenance of registers/records & making entries therein within the time prescribed therefore;
- 3) filing of forms and returns with the Registrar of Companies, Regional Director, Central Government, the Tribunal , Court or other authorities were done within the prescribed time;
- 4) calling/ convening/ holding meetings of Board of Directors or its committees and the meetings of the Members of the Company on due dates as stated in the Annual Return in respect of which meetings, proper notices were given and the proceedings including the resolutions passed at the meeting have been properly recorded in the Minute Book/registers maintained for the purpose and the same have been signed;
- 5) the Register of Members of the Company remained closed from Tuesday, 15th September, 2020 to Monday, 21st September, 2020 (both days inclusive);





- 6) signing of audited financial statement as per the provisions of section 134 of the Act and report of Directors is as per sub - sections (3), (4) and (5) thereof;
- 7) approvals required to be taken from central Government, Tribunal, Regional Director, Registrar, or such authorities under the various provisions of the Act;
- 8) borrowings from its directors, members, public financial institutions, banks and others and creation/ modification/satisfaction of charges in that respect, wherever applicable;
- 9) constitution/ appointment/ re-appointments/ retirement/ disclosures of the Directors, Key Managerial Personnel and the remuneration paid to them;
- 10) appointment /reappointment of Statutory Auditors as per the provisions of section 139 of the Act;
- 11) advances/loans to its Directors and/or persons or firms or Companies referred in section 185 of the Act;
- 12) contracts/arrangements with related parties as specified in section 188 of the Act;
- 13) Loans and investments or guarantees given or providing of securities to other bodies corporate or persons falling under the provisions of section 186 of the Act.
- 14) Transfer or Transmission or sub-division or consolidation or rematerialisation of Security during the above financial year.

C. I, hereby further certify that:-

- i. The Company has not accepted, renewed, any deposits for the period under review
- ii. There was no transaction necessitating the Company to keep in abeyance the right to dividend, right shares and bonus shares pending registration of transfer of shares in compliance with the provisions of the Act;
- iii. No amount of unpaid/ unclaimed dividend was due for transfer to the Investor Education and Protection Fund during the financial year 2020-21 in accordance with section 125 of the Act;
- iv. The Company has not altered its Memorandum and/ or Articles of Association during the year.
- v. The Company has not issued any kind of Security during the year under review.

Place: Kolkata

Date: 28/10/2021

UDIN:-F011209C001309946



For A MITTAL & ASSOCIATES

Aayush Mittal

Aayush Mittal
Practising Company Secretary
FCS No.- 11209, C.P. No. 16339